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# Part - A



## 1. Details of the Institution

1.1 Name of the Institution

SHRI J.H. BHALODIA WOMEN'S  
COLLEGE, RAJKOT

1.2 Address Line 1

OPP. NOBLE HOUSE

Address Line 2

KALAVAD ROAD

City/Town

RAJKOT

State

GUJARAT

Pin Code

360007

Institution e-mail address

jhbhalodiya91@gmail.com

Contact Nos.

0281-2459379

Name of the Head of the Institution:

Dr. N.M. PATEL

Tel. No. with STD Code:

0281-2459379

Mobile:

91- 8980660911

Name of the IQAC Co-ordinator:

PROF. SMITA VYAS

Mobile:

91-9426045720



IQAC e-mail address:

jhbhalodiya91@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN13991

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

BC/51/A&A/36

1.5 Website address:

www.jhbwc.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.08	2009-10	5 years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

19/10/2007

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)



Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

### 1.12 Name of the Affiliating University (*for the Colleges*)

SAURASHTRA  
UNIVERSITY, RAJKOT

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes



## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="4"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held      No.	<input type="text" value="2"/>
2.11 No. of meetings with various stakeholders: Faculty	<input type="text" value="14"/>

Students  Alumni  Others

Non teaching Staff:

2.12 Has IQAC received any funding from UGC during the year?

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Value education shivir(680 students participated)
- Bridge courses(71 students participated)
- Karate coaching camp for self defence(46 students participated)
- Exhibition” women the pivot of the world” (Nari Dhari sakal vishwa tani)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Women’s cell programme</li> </ul>	<ul style="list-style-type: none"> <li>• “Nari Dhari Sakal Vishva Tani” – grand exhibition</li> </ul>
<ul style="list-style-type: none"> <li>• Enrichment library resources</li> </ul>	<ul style="list-style-type: none"> <li>• Library enrichment programme</li> </ul>
<ul style="list-style-type: none"> <li>• Cultivating value among students</li> </ul>	<ul style="list-style-type: none"> <li>• Value education shivir</li> </ul>
<ul style="list-style-type: none"> <li>• Continuing focus on –career planning and development</li> </ul>	<ul style="list-style-type: none"> <li>• Bridge course</li> <li>• SCOPE</li> <li>• CCDC</li> <li>• CCC</li> </ul>
<ul style="list-style-type: none"> <li>• Towards healthy organisation.</li> </ul>	<ul style="list-style-type: none"> <li>• Health check up camp-272 students</li> </ul>

*Attach*

*\* the*

*Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes  No   
 Management  Syndicate  Any other body

Provide the details of the action taken

Management responded positively to college initiatives towards quality mission and accordingly management has shown full willingness in this regard and sanctioned all quality programmes mentioned in AQAR

# Part - B



## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2
Others				1
<b>Total</b>	3			3

Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes: **CHOICE BASED CREDIT SYSTEM (CBCS)**

Pattern	Number of programmes
Semester	3
Trimester	----
Annual	----

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabi is done in the year 2011-12 as CBCS is introduced by Saurashtra university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	2	7	1	3

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	2	-	-	-	-	-	-	-	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

9

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	11	-
Presented	3	11	-
Resource Persons		6	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Class presentation
- Case studies
- English odyssey (for BBA students)
- Provide study materials
- Group discussion
- Path mala test (for BBA students)
- Innovative approaches by Prof. Rohini Jadeja
  1. Article writing on “Different women entrepreneurs” as a part of English syllabus.
  2. Dialogue presentation to enrich proficiency in English
  3. Listening comprehensive
  4. Motivational videos and speeches (Sandip Maheshwari)
  5. Movie “I am Kalam” for teaching passion and positive attitude

2.7 Total No. of actual teaching days during this academic year 211

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As far as internal evaluation is concerned, faculties are given freedom to evaluate students by choosing innovative techniques in second components out of three components

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 6 2

2.10 Average percentage of attendance of students 86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.com Sem VI	222	95%	4.5%	-----	-----	99.5%
B.B.A Sem VI	89	95%	3.5%	1.5%	-----	100%
M.com	36	----	27.78%	52.78%	5.56%	86.12%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC Monitors teaching learning process by collecting student feedback, academic result analysis and interaction with the teachers and students meetings with principals.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1

Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	8
Others(FDP)	1
Chair person	2

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	3	—	2
Technical Staff	1	—	—	—

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Motivating faculties to undertake minor and Major research projects
- Enriching library resources for faculties research papers publications in national and international journals.
- Workshop for preparing research proposal for Ph.D.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	-----	-----
Outlay in Rs. Lakhs	50000	57500	-----	-----

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	5	-	-
Non-Peer Review Journals	-	8	-
e-Journals	2	-	-
Conference proceedings	-	1	-

#### 3.5 Details on Impact factor of publications:

Range       Average       h-index       Nos. in SCOPUS



3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2010-12 2011-13	UGC	107500	107500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-----				
Sponsoring agencies	-----				

3.12 No. of faculty served as experts, chairpersons or resource persons



3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
----	-----	-----	-----	-----	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:



Unit level

State level

National level

13

International level

3.23 No. of Awards won in NSS:

University level

---

State level

---

National level

---

International level

---

3.24 No. of Awards won in NCC:

University level

-

State level

-

National level

--

International level

--

3.25 No. of Extension activities organized

University forum

---

College forum

6

NCC

---

NSS

---

Any other

---

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp
- Yuva Matdar Mahotsav
- Donation to Vishwanidam
- Cheritable Trust
- Exhibition of the articles made by slum children
- Donation to Rashtriya Andhjan Mandal



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 acres	----	----	----
Class rooms	22	-----	-----	22
Laboratories	1	-----	-----	1
Seminar Halls	1	1	Management Fund	2
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	----	----	----	----
Value of the equipment purchased during the year (Rs. in Lakhs)	---	2 laptops 1 printer	UGC Grant	83950
Others	---			

#### 4.2 Computerization of administration and library

- Continuing usage of OPAC and SOUL
- Subscription of E-Resources
- Continuing usage of AACHARYA software in Administration.
- Usage of Tally software for accounting department

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4737	417233	454	46189	5191	463422
Reference Books	7387	1111622	1570	417701	8957	1529323
e-Books			n. list	5000	n. list	5000
Journals	-	-	26	52950	26	52950
e-Journals			n. list	5000	n. list	5000
Digital Database			n. list	5000	n. list	5000
CD & Video	189	26785	-	-	189	26785
Others (Magazines)	55	42841	-	-	55	42841
Newspapers	13				13	



#### 4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Multimedia projector</b>	<b>Voice enhancer</b>	<b>Printers</b>	<b>Others</b>
Existing	68	1	4	4	11	11	3	3 (1(LED) + 1(Xerox) +1 (punch card machine))
Added	-	-	-	-	-	-	2	-
<b>Total</b>	<b>68</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>11</b>	<b>11</b>	<b>5</b>	<b>3</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer Training to non teaching staff by computer dept.
- Increase in internet connectivity

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	32838
ii) Campus Infrastructure ,facilities and Equipments	227347
<b>Total :</b>	<b>260185</b>

**Criterion – V**  
**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

**Mechanism for information and creating awareness**

- Orientation programme for new comers
- Enrolment of various students under Saptadhara programme
- Students meeting
- Students meeting & SRC
- Through notice and centralized announcement

**Focus areas for 2012-13**

- Women health and empowerment.
- Career consciousness and direction.
- Training and workshops for art, crafts, sports and other skills development.

5.2 Efforts made by the institution for tracking the progression

- Quantitative evaluation (internal and external results evaluation)
- Qualitative evaluation (overall skill assessment and analysis)

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
869	88	2	----

(b) No. of students outside the state

(c) No. of international students

Women

**Classification of graduate students**

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
637	27	07	236	01	908	597	26	04	241	01	869



### Classification of post- graduate students

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
86	3		17	0	86	69	2	1	16	0	88

### Demand ratio

Programme	No. of Applications	Total No. of Students Admitted	Demand Ratio
B.COM. (ENG)	320	132	2.42%
B.COM. (GUJ)	142	111	1.28%
B.B.A.	95	61	1.56%
M.COM.	97	87	1.11%

### Drop out ratio

Programme	Enrol students	Total drop out students	Drop out Ratio
B.COM.	224	7	3.13%
B.B.A.	61	1	1.64%
M.COM.	50	2	4%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has developed Career Counselling and Development Cell, which arranges coaching for various examinations related to career planning. Details are given herewith.

Name of examination	No. of Beneficiaries	Prof. in charge
SCOPE	96	Prof. Rohini jadeja
CCC	63	Prof. R.A dangar
CCDC examination (Saurashtra university, Rajkot)	207	Prof. R.A dangar
Bhavnagar vikas vartul exam	740	Prof. Jay Ranpura
Bridge course	71	Prof. Jay Ranpura Mr. Shivramsinh Chudasama
Bank examination coaching	120	Mr. Vikas Makati Prof. Jayesh Zalavadia Mr. Rahul Ravaliya
Retail management	14	Prof. S.C. Vyas Prof. Parul Gangani

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

- Special seminars for CAT, GCET and GMAT exams.(230 students)
- Conducting aptitude test for students (300 students)
- Classes for competitive examinations (40 students)
- Movie making work shop (Mr.Dhaval Raval, Gardi institute of Media)(250 participants)
- Wellness through keeping journals(Ms.Kalpana Parikh, social psychologist USA) (200 participants)
- Value education shivir(250 students participated)
- English Odyssey( 162 students participated )
- Simple way of Standard costing(Mr. Shrenik shah) (60 students)
- Health counseling(Dr. Changela) (300 students)
- Stock market awareness (Mr. Shreyas Abhani) (120 students)
- Motivational seminar(Mr. Vikas Arora) (180 students)
- Goal setting in life seminar (Mr. Jay Vasavada, reputed columnist and scholars)(300 students)

### 5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Placed	Number of Students Placed
Tata consultancy services	4	N.A
ING–VAISYA bank campus placement	12	

### 5.8 Details of gender sensitization programmes

- Well planned exhibition for issues pertaining to women – “NARI DHARI SAKAL VISHWA TANI “—“Women the pivot of the world”
- Preparing documentary for such issues
- Survey on Gender Discrimination and Sexual Harassment of students.



## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### No. of students participated in management events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

Management: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	<b>Number of Students</b>	<b>Amount</b>
Financial support from institution	10	20750
Financial support from government	273	935600
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level



5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:  
No case of such Grievances is reported.



## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

#### MISSION

Shri J.H.Bhalodia Women's College, Rajkot Visualizes itself a leading Commerce & Management College of Saurashtra region with the major thrust on research orientation, student centric approach & benchmarking quality education & being a premium educational brand to meet global demand of skilled professionals.

#### VISION

Shri J.H. Bhalodia Women's college strives to empower women by imparting with a blend of skill and knowledge ensuring holistic development of students for global competitiveness. It is being instrumental in the social transformation by channelizing this knowledge with value and wisdom to the next generation.

6.2 Does the Institution has a management Information System

We have developed centralised database management system

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Student feedback
- Alumni feedback
- Active representation of faculty as a member of board of studies communicate the opinions of all concerned in order to enrich curriculum
- Prin. Dr. N.M. Patel and Dr. K.H. Atkotiya being active members of faculty of Management and Computer Science respectively contributing to the development of curriculum.

#### 6.3.2 Teaching and Learning

- All faculties are motivated to make teaching and learning students centric and participative
- Maximum use of ICT in teaching learning by providing laptops to faculties.
- Providing students with study materials.



### 6.3.3 Examination and Evaluation

Three tier components of evaluation

1. Written assignments
2. Class presentation/ or any tool of teacher's choice
3. Multiple choice questions(MCQs)
4. Qualitative assessment of skills.
5. Question Bank
6. Group studies and projects on contemporary issues

### 6.3.4 Research and Development

- Stimulating faculties for undertaking minor research project
- Guidance and motivation for preparing research proposal for minor research projects by department of business administration, Saurashtra University, Rajkot
- Undertaking research projects for finance., marketing and HR for BBA sem-6 students
- Facilitating faculties with library resources and ICT for smoothening of research activities

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library enrichment programme
- Well equipped second auditorium
- Enriching library resources Journals and books
- Electrification of language lab.

### 6.3.6 Human Resource Management

As it is an affiliated college, major HR issues come under the purview of state government. As far as role of management is concerned, following aspects are prime in dealing with human resource management.

1. Meritocracy
2. Employee empowerment through freedom and autonomy
3. Mentoring and support by visionary leadership

### 6.3.7 Faculty and Staff recruitment

- Recruitment of management appointees in case of vacant positions.
- Permanent staff appointment as per UGC & state Govt. Norms.

### 6.3.8 Industry Interaction / Collaboration

#### Industrial visit details

Sr. no.	Year	Name of the industry	Place	No. of students	Date of visiting
1.	2012-13	Balaji Wafers P.Ltd.	Metoda G.I.D.C. (Rajkot)	204	11/02/2013
2.	2012-13	Iffco Co.Ltd.	Kandala (Kutchh)	107	04/02/2013

### 6.3.9 Admission of Students

- Strictly adhering on merit based admission
- Admission to SC, ST and OBC category students as per Govt. norms.
- Regular Monitoring and review of admission process by admission cell

### 6.4 Welfare scheme for

Teaching	As per govt. norms, Credit and Insurance facilities by Co operative society of Saurashtra Educational Trust
Non teaching	As per govt. norms Credit and Insurance facilities by Co operative society of Saurashtra Educational Trust
Students	College Freeships Student Insurance Scheme of Saurashtra University (worth Rs. 100000)

### 6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done : Yes  Y No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	KCG	-----	-----
Administrative	YES	KCG	-----	-----



6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes  Sem VI    No  Other Sem

For PG Programmes    Yes     No  N

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University has continued with the evaluation parameters as set in the CBCS pattern.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

It helps in assisting project guidance and extra curricular activities.

6.12 Activities and support from the Parent – Teacher Association

Feedback regarding institutional functioning

6.13 Development programmes for support staff

Computer training to administrative staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Clean campus drive
- No petrol day,
- Display of eco friendly products in trade fair
- Exhibition on global Warming

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1	Nari- Dhari Sakal Vishwa Tani’ – an exhibition	created awareness and sensitivity towards woman issues
2	Library Enrichment Programme	enriched library resources by sourcing expert inputs
3	Value education shivir –students	development of values and virtues among students
4	Bridge course	Improvement in linguistic proficiency of
5	Development of women’s cell	Increasing focus on women health, safety and Empowerment

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Sr. No.	Plans chalked out	Committees are formed	Assignment of Task
1.	Women’s cell program	Chairman : Prof. R. D. Jadeja	Exhibition on women centred issues by Student library committee under the headship of Meenaben Ardeshta.
2.	Enrichment of library resources	Library Advisory committee under the headship of Head of the Institution	Librarian Meenaben Ardeshta has taken initiative to collect inputs from experts from various field
3.	Career Planning and Development	Chairman: Dr. R.A. Dangar	Bridge Course CCDC SCOPE CCC
4.	Health Check up Camp	Prof. R.M. Lalakiya (PTI)	Health check up and counselling of 272 students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

As mentioned as annexure.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Day celebration by students No petrol day
- No vehicle day
- Plantation day
- Rain water harvesting

7.5 Whether environmental audit was conducted?      Yes       No  N

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p style="text-align: center;"><b><u>Strength</u></b></p> <ul style="list-style-type: none"> <li>• Leading commerce and management institution in Saurashtra region</li> <li>• Sound library resources</li> <li>• Innovative teaching practices</li> <li>• Establishment of women’s cell</li> <li>• Best student support</li> <li>• Disciplined organisation</li> <li>• 50% of permanent faculties are Ph.D.</li> </ul>	<p style="text-align: center;"><b><u>Weakness</u></b></p> <ul style="list-style-type: none"> <li>• No language lab</li> <li>• No canteen facility</li> <li>• No NSS unit sanctioned by university</li> <li>• Lack of adequate seminars and conferences.</li> <li>• Lack of adequate permanent faculties because of government ban on recruitment.</li> </ul>
<p style="text-align: center;"><b><u>Opportunities</u></b></p> <ul style="list-style-type: none"> <li>• Possibilities to start self finance PG course</li> <li>• New avenues for career planning can be explored</li> <li>• Possibility to develop language lab</li> </ul>	<p style="text-align: center;"><b><u>Challenges</u></b></p> <ul style="list-style-type: none"> <li>• To complete academic schedule along with curricular and co- curricular activities</li> <li>• Stimulate students for extra reading</li> <li>• To overcome linguistic barrier</li> <li>• Rigid mindset of parents and students.</li> </ul>



**8. Plans of institution for next year**

- Planning and installation of language lab
- Planning for the exhibition related to Career planning and development
- Conception of the business fair for the display of student creation
- Mission towards healthy organization.

*Name:- Prof. Smita C. Vyas*

*Name:- Dr. Prin. N.M.Patel*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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